



**Brytend B.V.**

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# IT Security Policy.

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## Purpose

The purpose of this IT Security Policy is to protect the integrity, confidentiality, and availability of Brytend B.V.'s information technology assets and data.

## Scope

This policy applies to all employees, contractors, and partners of Brytend B.V., including all hardware, software, and data owned or used by Brytend B.V.

## Policy Statement

Brytend B.V. commits to maintaining a secure and reliable IT environment to support the delivery of its SaaS solutions to partners.

## General Principles

**Data Protection:** All data must be classified and handled according to its classification level.

**Access Control:** Access to systems and data is granted on a least privilege basis.

**User Responsibility:** Users are responsible for the security of their credentials and devices.



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# Security Measures

**Firewalls and Antivirus:** Adequate firewalls and antivirus software must be installed and regularly updated on all systems.

**Encryption:** Data in transit and at rest must be encrypted.

**Patch Management:** Regular updates and patches must be applied to all software and systems.

# Incident Response

**Reporting:** All security incidents must be reported immediately to the IT Security Team.

**Analysis:** Incidents will be analysed to determine their cause and impact.

**Resolution:** Steps will be taken to resolve the incident and prevent recurrence.

# Compliance

**Legal and Regulatory:** Brytend B.V. will comply with all applicable legal and regulatory requirements regarding cybersecurity.

**Audits:** Regular internal and external audits will be conducted to ensure compliance with this policy.



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## Training

**Awareness:** All staff will receive regular training on IT security best practices and this policy.

**Phishing:** Staff will be trained to recognize and respond to phishing attempts.

## Physical Security

**Access:** Physical access to critical IT infrastructure is restricted.

**Surveillance:** Surveillance measures are in place to monitor access to sensitive areas.

## Remote Work

**VPN:** Remote access to the network must be done through a secure VPN.

**Device Security:** Devices used for remote work must meet Brytend B.V.'s security standards.

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## Policy Enforcement

**Violations:** Violations of this policy may result in disciplinary action, up to and including termination.

**Review and Update:** This policy will be reviewed annually and updated as necessary.

## Acknowledgement

All employees, contractors, and partners must acknowledge that they have read and understood this IT Security Policy.